

## Charleston Order Check List:

**Specify:**

- 1. Complete model number
- 2. Finish color
- 3. Product options
- 4. Accessories
- 5. Power and data
- 6. Sidemark information  
(i.e. Key offices alike, Mike's Office)
- 7. Ship to address - (Contact name & phone number)
- 8. Special delivery instructions (i.e. Call before delivery, deliver to job site)

**Examples:**

1. CH3672ED | TWW  
(product) | (finish)

Tackboard: Vendor | Pattern | Color  
INTERFACE | BAILEY | SHERMAN PEWTER

**2. Wood Finish - Available in Walnut Veneer ONLY with matching laminate worksurface**

- MMW Mystic Mahogany
- WMW Windsor Mahogany
- DWW Davenport Walnut
- RWW Royal Walnut
- TWW Traditional Walnut
- VWW Vintage Walnut

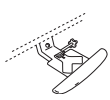


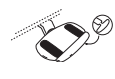




**NOTE:** Any specials or modifications must be accompanied by quote and approved drawing.

**3. Product Options:**

- Change Veneer Species: 40% upcharge
- Veneer Worksurface: 20% upcharge
- Windsor Mahogany finish with laminate top available in 48 QS Hr. - based on availability and credit approval.
- Grommet: \$60 per grommet upcharge  
(drawing for location and dimensions must be provided)





All prices are list

**4. Accessories:** (See page 306)

<b>AK1</b> 	<b>MT1</b> 	<b>AK2</b> 	<b>AK3</b> 	<b>MT2</b> 
<b>AK4</b> 	<b>MT4</b> 	<b>12WC</b> <b>24WC</b> <b>36WC</b> 		

Requires wood finish

**5. Power and Data: Available in Black or Silver**  
(See page 308)

<b>EC3</b> 	<b>EC10</b> 	<b>EC11</b> 
		

(Standard Location)

**NOTE:** Not available with 48 Hr. Quickship. Can be shipped separately for field installation.