THE MOD-ERN FAN CO
A Collection of Ceiling Fans
Designed by Ron Rezek

Lumina

MODERN FAN COMPANY
Customer Service
M-F 8am - 4pm (PST)

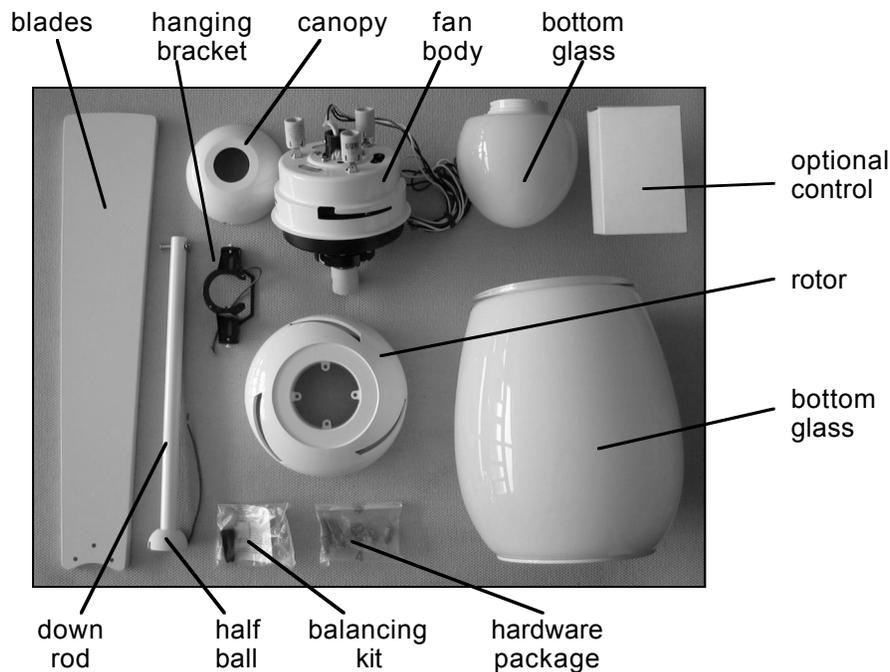(ph) 888.588.3267
www.modernfan.com

Lumina Fan- Installation instructions

Should you have any questions or difficulty installing your new fan, please contact Modern Fan Co. customer service immediately.

Note: Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

(1) The Lumina is a very unique design. As a result, installation of this product requires more time and care than a typical ceiling fan. Please exercise patience and care when handling and installing this product.

(2) Remove and identify contents of carton.

blades   hanging bracket   canopy   fan body   bottom glass   optional control   rotor   bottom glass

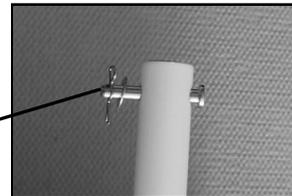down rod   half ball   balancing kit   hardware package

(3) Using machine screws from hardware package or existing screws in junction box, securely attach hanging bracket to ceiling junction box.

(4) Remove the cotter pin, washer and stopper pin assembly from the small down rod and set aside for step **(7)**.
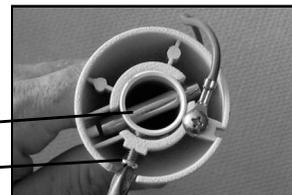
stopper pin, cotter pin & washer

(5) Remove stopper pin and half ball from small down rod by loosening set screw on half ball. Set parts aside for reinstallation in step **(9)**.
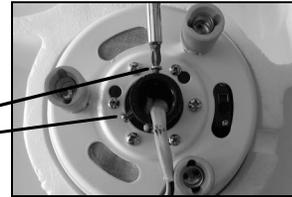
stopper pin

set screw

(6) Using packing foam to position fan in an upright and stable position, slightly loosen the set screws where down rod is to be installed in step **(7)**.

set screws

(7) Run fan wires through selected down rod. Reinstall stopper pin, cotter pin and washer from step **(4)** and firmly tighten set screws on fan collar against down rod.

Note: If ceiling height allows, using a longer down rod will increase airflow and efficiency.

(8) Slide fan canopy over down rod and carefully rest on top of fan body/sockets.
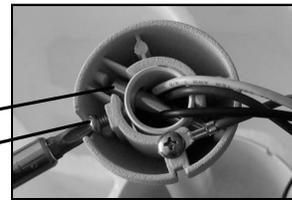
canopy

(9) Reinstall half ball from step **(5)** on end of down rod. Be sure that stopper pin is inserted through down rod and seated in half ball. Tighten set screw against down rod.

stopper pin

set screw

(10) Carefully position upper glass shade on fan body.

(11) Lift fan to ceiling and set half ball in the hanging bracket so that the ridge on the edge of the hanging bracket is seated in the slotted channel in the half ball.

channel and ridge

(12) With fan safely suspended by bracket, make wire connections with wire nuts included in hardware package as described in the **Control Installation Instructions**. If using optional #003, #004 or #005 controls, the receiving unit should be placed inside the arms of the hanging bracket and connected at this time.
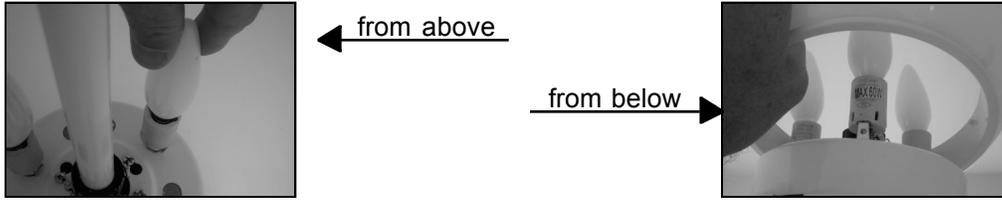
(13) Loosen set screws on the sides of the hanging bracket. Lift canopy to ceiling. Align slots on side of canopy with set screws on hanging bracket, rotate canopy and tighten set screws to hold canopy in place.
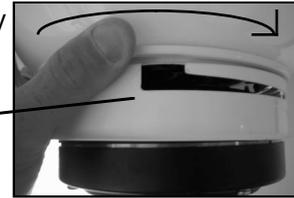
set screw

(14) Depending on length of down rod and ease of access, intall lamps from above the upper glass or from under the upper glass.
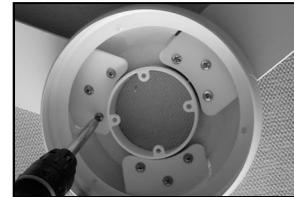
from above ◀

from below ▶

(15) Align posts in upper glass ring with slots on fan body and carefully rotate glass until secure.

slot

(16) Using blade screws from hardware package, firmly attach blades to rotor.

(17) Remove four rotor screws from underside of fan motor, and use the rotor screws to attach rotor and blade assembly to motor.

(18) Install lamp and bottom glass shade.

(19) Install optional wall control as described in the **Control Installation Instructions**.

(20) Your fan is reversible for summer and winter operation. The reverse switch is located on the top of the fan body, inside the upper glass. The LEFT position is for summer and the RIGHT position is for winter.

reverse switch

(21) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.