

Measuring Instructions

Valances and Drapes

Measuring Tips

- Use a steel measuring tape - cloth tapes are not accurate.
- Take exact measurements - round down to the nearest quarter of an inch (1/4").
- On your notes, clearly indicate which measurement is the width and which is the length. It is very common to transpose measurements.
- Measure all the windows in the room. Windows are not always the same dimensions.
- Make sure there is enough room behind the treatment for any additional window coverings, such as a drape with a valance.

Measuring Valances and Rod Pocket Drapes

INSIDE MOUNT

1. Determine style:
Style 1: Straight Hem Rod Pocket Style 2: Tapered Rod Pocket Style 3: Double Pleat
Style 4: Inverted Box Pleat Style 5: Cornice Board Style 6: Rod Pocket with Tie Backs
2. If Style 1, 2 or 6 (valances with rods):
 - 2a. Select a rod if none exists.
 - 2b. Measure or determine rod thickness. This is needed for producing accurate rod pocket size.
 3. Measure or determine the rod width from left to right. Deduct 1/2".
 4. Measure or determine the window height from the top to the bottom, including header if available.
 - 4a. If style 2 or 5, measure the long and short points.
 - 4b. If style 6 and drape is to drop to sill or floor, deduct 1/2" off length.

OUTSIDE MOUNT

1. Measure or determine the return.
2. Determine style:
Style 1: Straight Hem Rod Pocket Style 2: Tapered Rod Pocket Style 3: Double Pleat
Style 4: Inverted Box Pleat Style 5: Cornice Board Style 6: Rod Pocket with Tie Backs
3. If Style 1, 2 or 6 (valances with rods):
 - 3a. Select a rod if none exists.
 - 3b. Measure or determine rod thickness. This is needed for producing accurate rod pocket size.
 4. Measure or determine the rod width from left to right. Add 2" for outside mount. If there is window framework, add an additional 2" on beyond the molding measurement. Make sure there aren't additional obstructions, such as doors, corners or light switches.
 5. Measure or determine the window height from the top to the bottom, including header if available.
 - 5a. If style 2 or 5, measure the long and short points.
 - 5b. If style 6 and drape is to drop to sill or floor, deduct 1/2" off length.

Measuring Pleated Drapes

INSIDE MOUNT

1. Determine style:
Style 7: Pinch Pleat Style 8: Roll Pleat Style 9: Stack Pleat
2. Select a rod if none exists.
- 3a. Decide if the rod should be a 1 or 2 way draw.
- 3b. Select cord or wand control. If there is an existing wand control rod, determine if it is bolted or clipped to the master carrier.
3. Measure or determine the rod width from left to right. Deduct 1/2".
4. Measure or determine the drapery height. Deduct 1/2" off sill.
- 4a. If dropping to floor, deduct 1/2" from the floor.

OUTSIDE MOUNT

1. Measure or determine the return.
2. Determine style:
Style 7: Pinch Pleat Style 8: Roll Pleat Style 9: Stack Pleat
3. Select a rod if none exists.
- 3a. Decide if the rod should be a 1 or 2 way draw.
- 3b. Select cord or wand control. If there is an existing wand control rod, determine if it is bolted or clipped to the master carrier.
4. Measure or determine the rod width from left to right. Add 8" for outside mount. If there is window framework, add an additional 8" on beyond the molding measurement. Make sure there aren't additional obstructions, such as doors, corners or light switches.
5. Measure or determine the drapery height. Add 8" for outside mount.
- 5a. If dropping to floor, deduct 1/2" from the floor.

