

Jobsite Inspection Questions

Please answer all that apply to your situation

1. Do the windows operate? _____

If so, do they slide, or open into the room, outside the room, do they swivel?

Does the facility require that the windows open? _____ Must they open completely? _____

Is there a handle protruding into the clear window depth? _____ Size? _____

2. Is there a bottom window sill? _____

Are the window sills level or sloping? _____

If sloping, are they all the same angle? _____

Have you measured the height at the point the track will be attached (1 1/4" from glass)? _____

3. Do any of the windows start at floor level? _____

If so, is there a cross mullion? _____ At what height from bottom? _____

4. Are any of the windows in an interior hallway where they can be viewed from front & back? _____

If so, specify on size sheet, so WEBB can supply valance both sides.

5. Do any of the windows contain heat/AC vents on the sills? _____

If so, specify size and distance from glass on plan views.

6. Do any of the windows have air conditioners in the window? _____

If so, include drawings with sizes for each.

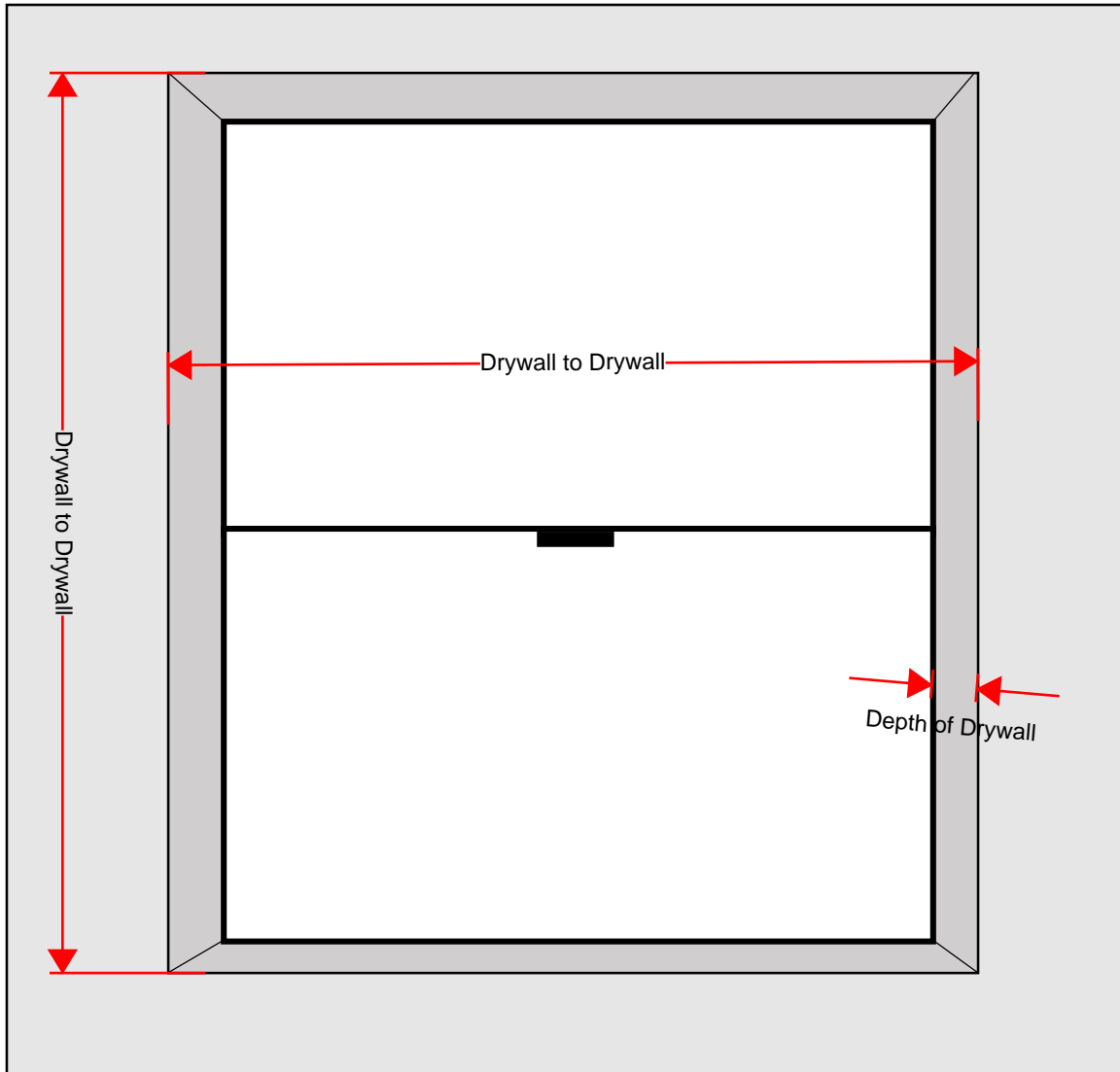
7. Do any windows have tile extending partway up the sides? _____

If so, include drawings with measurements for each.

8. Type of clients housed in area: juvenile__ geriatric __ other _____
specify

Project Name: _____

Window #/Name: _____



Shade Width:

- Measure the inside width at the top, middle, and bottom of window for inside mount. Round down to the nearest 1/16"
- For outside mount, measure width of mounting points. Round down to the nearest 1/16"
- This is a critical dimension - measure carefully
- Factory will make necessary deductions

Depth (minus obstructions/handles): _____

Pictures Included? Yes No

Shade Height:

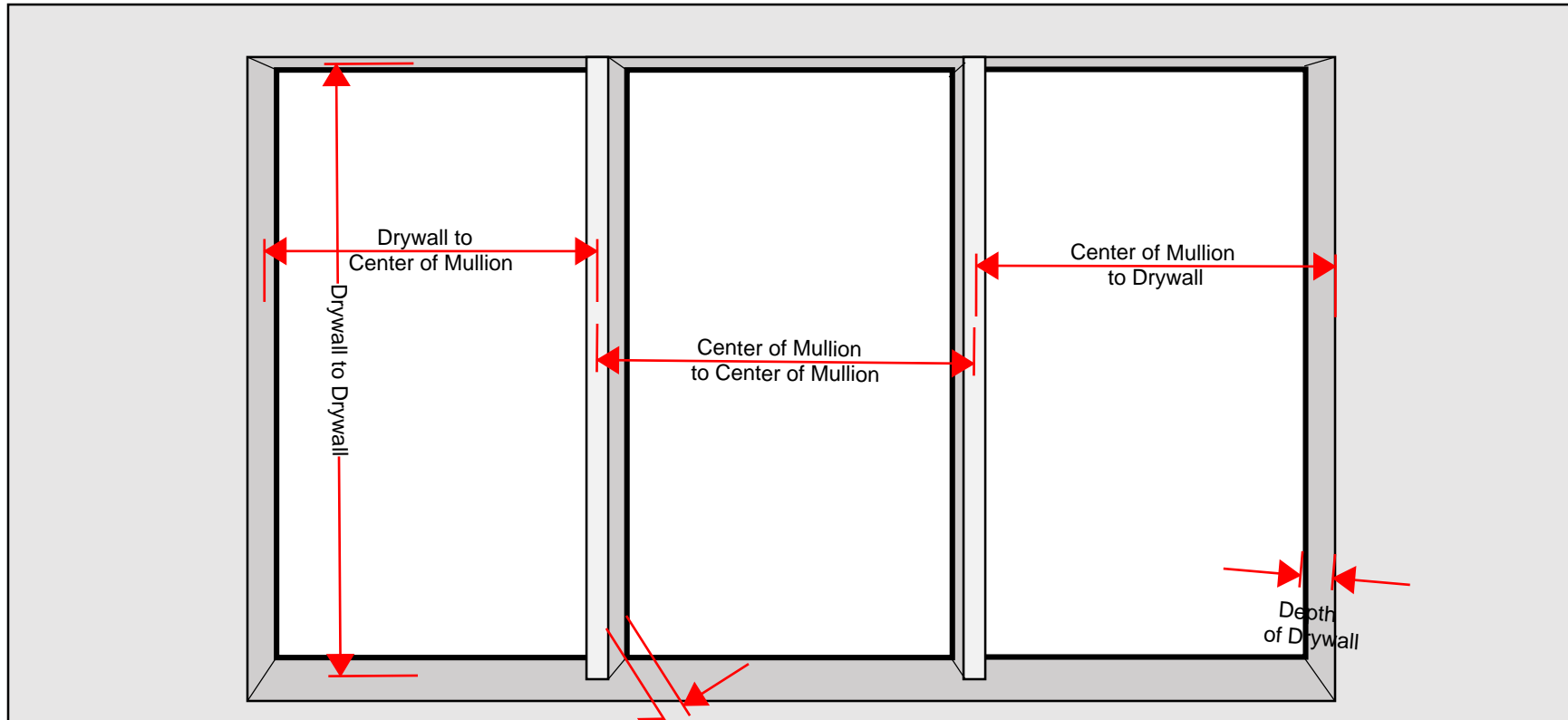
- Measure top of bracket to the bottom of lowered shade
- Measure exact window height to the nearest 1/16"

- Factory will add fabric for wrap on tube

Multiple Windows

Project Name: _____

Window #/Name: _____



Shade Width:

- Measure the inside width at the top, middle, and bottom of window for inside mount. Round down to the nearest 1/16"
- For outside mount, measure width of mounting points. Round down to the nearest 1/16"
- This is a critical dimension - measure carefully
- Factory will make necessary deductions

Shade Height:

- Measure top of bracket to the bottom of lowered shade
- Measure exact window height to the nearest 1/16"

Depth of Drywall
(minus obstructions/handles): _____

Depth of Mullion
(minus obstructions/handles): _____

Pictures Included? Yes No



Window Measuring Form



Sold To _____ Facility _____

Person Measuring _____ Phone # _____ Date _____

Shade Type WebbLok _____ WebbGlide _____ WebbClutch _____ Other _____

Building # or Area	Room #	Quantity	Width of opening	Height of opening	Clear Window Depth (Minus Obstructions)	Mullions Required ?	Drill into Mullion?	Material(s) Mounted Into Wood (W) Concrete (C) Drywall (D)	Notes, Obstructions, Photos Included?
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
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						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	
						Y/N	Y/N	W / C / D	