

## Deriving maximum benefits from your Engage™ Task/Desk Chair

For maximum support, sit as far back in the seat as is comfortable and lean against the backrest.

To benefit from the Engage chair's range of ergonomic features, individual adjustments need to be made.

Proper cardiovascular circulation requires the seat be at the correct height. To achieve the correct height, your feet should be flat on the floor.

Seat height is adjusted with a pneumatic cylinder. To lower height while seated, lift the lever at the right front of the seat.

To raise the height, remove your weight from the seat while lifting the lever.

Adjust the back height by pulling the lever at the lower right of the back. In either a seated or standing position, simply raise or lower the back to the desired height.

To lock the back in one of three angles, first move your back to the desired position. Then, pull up on the lever at the right rear of the seat.

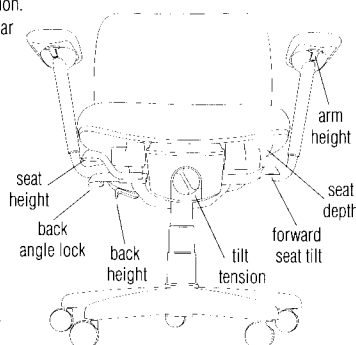
To return the back to its free-floating position, lean back slightly and push the lever down.

An adjustment can be made to the chair's seat tilt tension with the dial directly under the front of the seat. To increase the tension of the tilt, turn the dial clockwise. To decrease the tension, turn the dial counter-clockwise.

To adjust the Engage chair for your torso length, you can adjust seat depth. First, depress the button located on the left rear of the seat. With the button depressed, slide the seat forward or back such that seat depth is comfortable for you. The most comfortable seat depth for most people is one in which they are able to sit well into the seat, with their back resting against the chair back, and with a slight space between the underside of their knee and the front of the seat.

You can choose to allow the seat to tilt forward by first leaning back slightly. While leaning back, lower the lever at the left front of the seat. You can then lean forward, and the seat will tilt downward with you. To eliminate the forward tilt of the seat, first lean back slightly. While leaning back, raise the lever at the left front of the seat. The seat will no longer tilt forward.

**Note:** To open the forward seat tilt, or lock it out, the back angle lock must be in the down position.



## Care of your Engage Task/Desk Chair

Care for your Engage Task/Desk chair is easy.

It requires no more care than any other fine seating. Exclusive functional mechanisms and component integrity are thoroughly tested. All Engage chairs meet or exceed BIFMA test standards. A ten-year warranty covers structural integrity, while a one-year warranty covers upholstery.

Periodic light cleaning is all that is necessary. Be certain to vacuum upholstery frequently and thoroughly.

Use mild soap or detergent with lukewarm water and a soft, non-scratching cloth to clean plastic surfaces, upholstery, and powder coated metal.

Stains and spots may require a more thorough cleaning. For this we recommend:

**Fabric Upholstery** – Use a foam-type cleaner such as Johnson Wax "Glory" or Earl Grissmer Co. "Blue Lustre" for general cleaning.

For more stubborn spots and stains, use Texie Chemical Co.'s "K2r". Always follow the manufacturer's directions.

### Plastic parts and powder-coated finishes

Chewing gum and similar stubborn spots may be removed with cigarette lighter fluid. Wipe dry immediately. Sunnyside Plastic cleaner is ideal for light cleaning. Buffing with this product restores luster to smooth surfaces. Its anti-static properties help repel dust and dirt. High quality wax, such as Johnson's "Glo-Coat" or "Simonize", restores luster and protects the finish. Follow container directions and apply with a soft cloth and buff thoroughly.

**Caution:** Do not use dry cleaning agents on upholstery, or coarse cloth when applying cleaning agents to smooth surfaces.