

1330 Bellevue Street • P.O. Box 8100 • Green Bay, WI 54308-8100  
1-800-424-2432 • [www.ki.com](http://www.ki.com)

© KI 2010 Litho in USA Code KI-62158/KI/P/310

## Operating and Care Instructions

# Avail™ Task Chair

Save for future reference



Furnishing Knowledge®

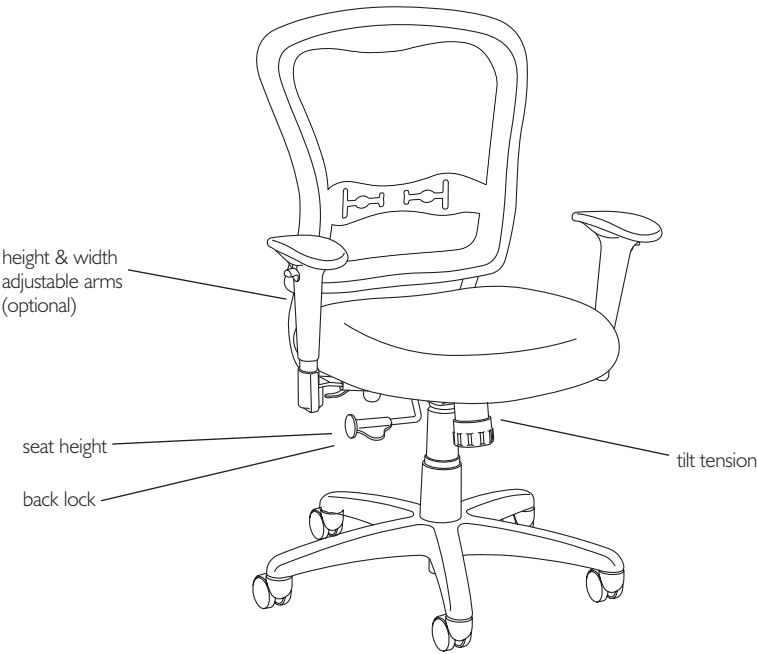
## Deriving maximum benefits from your Avail task chair

To benefit from the Avail task chair's range of ergonomic features, individual adjustments need to be made.

**Seat Height** – Proper cardiovascular circulation requires the seat be at the correct height. To achieve the correct height, your feet should be flat on the floor. To lower height while seated, lift the lever at the right front of the seat. To raise the height, remove your weight from the seat while lifting the lever.

**Back Lock** – To lock the back in an upright position, push in the lever at the right front of the seat. To return the back to its free-floating position, pull out the lever.

**Back Tilt Tension** – To adjust the back tilt tension, use the handle directly under the front of the seat. To increase tilt tension, turn the dial clockwise. To decrease tilt tension, turn the dial counter-clockwise.



## Care of your Avail Task Chair

Care of your Avail task chair is easy. It requires no more care than any other fine seating. Exclusive functional mechanisms and component integrity are thoroughly tested. A ten-year warranty covers structural integrity, while a one-year warranty covers upholstery.

Periodic light cleaning is all that is necessary. Use mild soap or detergent with lukewarm water and a soft, non-scratching cloth to clean plastic surfaces, upholstery, and powder-coated metal.

Stains and spots may require a more thorough cleaning. For this we recommend:

**Fabric Upholstery** - Use a foam-type cleaner such as Johnson Wax "Glory" or Earl Grissmer Co. "Blue Lustre" for general cleaning. For more stubborn spots and stains, use Texie Chemical Co.'s "K2r". Always follow the manufacturer's directions.

**Plastic parts and powder-coated finishes** - Chewing gum and similar stubborn spots may be removed with cigarette lighter fluid. Wipe dry immediately. Sunnyside Plastic Cleaner is ideal for light cleaning. Buffing with this product restores luster to smooth surfaces. Its anti-static properties help repel dust and dirt. High quality wax, such as Johnson's "Glo-Coat" or

"Simonize", restores luster and protects the finish. Follow container directions and apply with a soft cloth and buff thoroughly.

**Caution:** Do not use dry cleaning agents on upholstery, or a coarse cloth when applying cleaning agents to smooth surfaces.

**Arms** - If your chair has arms, the fasteners attaching the arms to the underside of the seat should be periodically tightened.

