# **Plexus**<sup>TM</sup>

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## CONFERENCE TABLE & POWER UNIT

THIS IS A GENERAL ASSEMBLY GUIDE, NOT ALL CONDITION MAY APPLY TO YOUR PARTICULAR INSTALLATION

#### HARDWARE PARTS LIST



#### ALLAN KEYS

Small 4 mm
For hex socket a ssembly, to join rails together.
For installing bases to rails.
For installing mounting plate to top.
Large 5 mm
For hex socket a ssembly, to join rail together.



FLAT HEAD HEX SOCKET ASSEMBLY

4 mm and 5 mm - 2" x  $^1/4\text{"}$  - 20 and threaded collar. Joins rails together.



FLAT HEAD HEX SOCKET BOLT

4 mm - 5/8" x 1/4" - 20. Joins bases to rail.



FLAT HEAD HEX SOCKET BOLT

4 mm - 1" x 1/4" - 20.

Joins mounting plate to top.

Joins bases to top for tables up to 108".



TIG HT JOINT FASTENERS

3 piece assembly plus 1 tightening rod.



WOODEN SPLINE

 $^{1/8}$ " x  $^{7/8}$ " x (24" - va ries). Inserts into the edge of multiple segment tops.



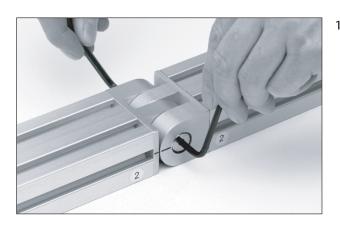
MOUNTING PLATE 1/4" x 3" x 4". Fixes rail to top.



WIRE MANAGEMENT "U" CLIPS

Grey ABS plastic. Used to secure wires to support rail.

#### ATTACHING BASE TO RAILS



- Large conference tables incorporate support rails in multiple segments.
- Position and assemble connecting joints as shown.
- Matching joints are number coded (circular labels).
- Required hardware:  $2" \times 1/4" 20$  flat head hex socket assembly.
- Tighten joint, a ligning marks as shown.
- Certain table shapes require rails to be assembled at different angles (as marked).



- With bases in upright position an in approximate area of install, measure out center distance between bases according to your specific table drawing.
- Align hooks in base bracket with grooves in rail and push in place.
- Slide rails to make spacing equal with base and opposite rail.
- Note: Rails and bases are not fixed at this point- be sure not to bump.

### JOINING MULTIPLE PIECE TOPS



- Position multiple section tops with matching identification numbers onto rails.
- Insert wooden spline into the groove at the seam.
- Insert ball fitting, a lign with tight joint bolt.
- Start the thread.

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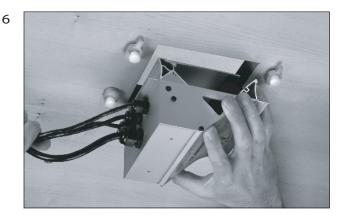
- Slide tops together, a lign the top.
- Insert tight joint collar.
- Tighten ball fitting, hand tight.



#### INSTALLING VOX FORUMS®



- · Insert the mounting plate into the top groove of the rail.
- Slide the plate to a lign threaded inserts of top with holes in mounting plate.
- Required hardware:  $1" \times 1/4"$  20 flat head hex bolt.



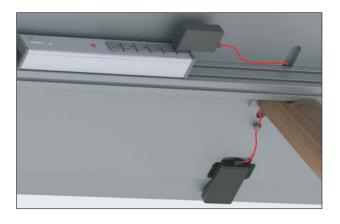
- Unpack the Forum box and retrieve the swivel latches.
- Carefully thread plastic thumbscrews into inserts around the square hole in the top.
- Position Forum in opening and carefully ease up into the square hole.
- Rotate the swivel catches and tighten the thumb screw fasteners.

Note: detailed installation instructions are included with all Vox Forums.

#### **INSTALLING EDGE POWER UNIT**







- Unpack power unit and install in rebates machined under top using wood screws provided with unit.
- Feed power cable under rail via wire rebate and plug into surge protector or route to building power according to your specific table.
- Screw "d" ring cable manager into place in front of cable rebate.



 Using wire management "U" clips, along the rail. store and route cables to cable manager.



- To bring cabling from the under side of the top to the floor, wire managementaccessories can be used.
- A variety of models are available.
- Instructions for installing wire managementaccessories are packaged with each accessory.



