

Repair & Replacement Instructions ■

Gladly™ Lounge Chair

October 2021

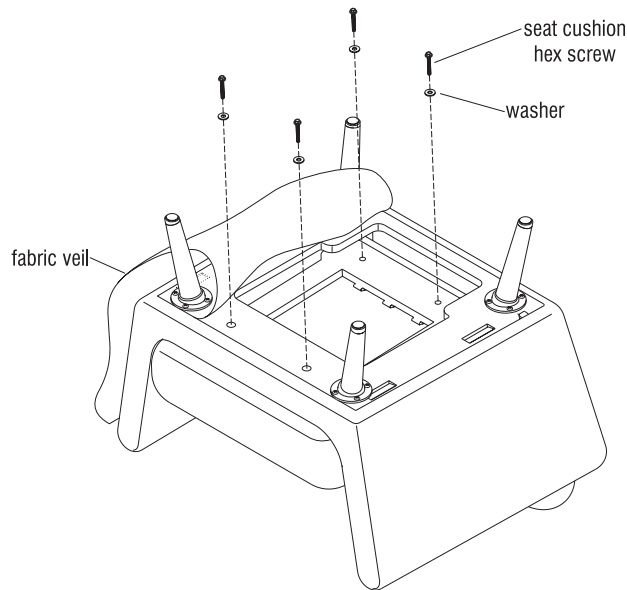


Figure 1

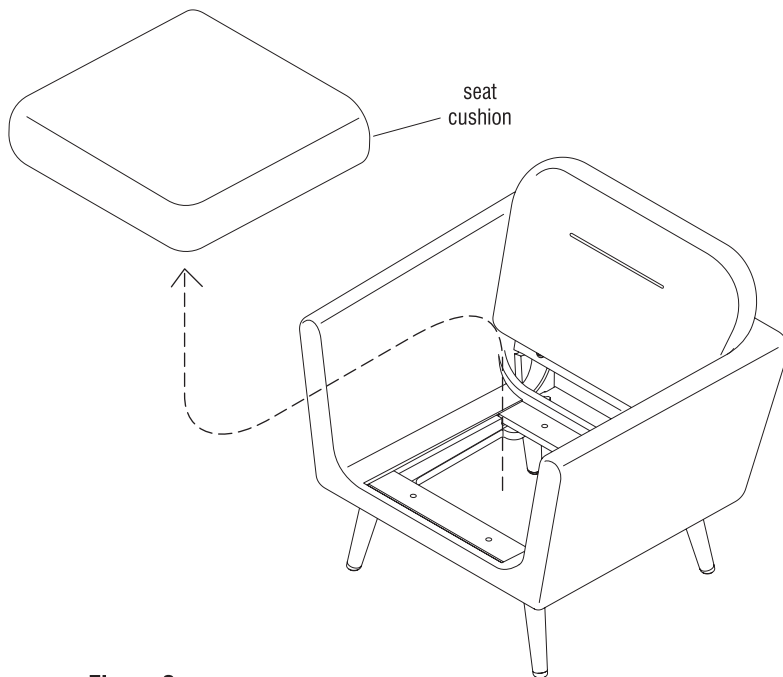


Figure 2



Assemble units as described herein only. To do otherwise may result in instability. All screws, nuts and bolts must be tightened securely and must be checked periodically after assembly. Failure to assemble properly, or to secure parts may result in assembly failure and personal injury.

Seat Cushion Replacement

1. Place chair upside down onto a soft, protective surface (Figure 1).
2. To expose the seat screws, partially remove the fabric veil with either a staple puller, or cut it all away by using a utility knife. Use a staple puller if the veil will be stapled back on after seat cushion replacement, or use a utility knife if the veil will be removed and discarded (Figure 1).
3. Using the appropriate socket size, remove the four seat cushion hex screws and washers (Figure 1).
4. Next, rotate the chair back onto its legs and the seat cushion can be lifted away from the chair (Figure 2).
5. To install the new cushion, set it down onto the chair with the screw holes facing the chair frame. Then, rotate the chair back upside down and soft protective surface (Figure 2).
6. Align the chair and cushion screw holes and re-install the hex screws and washers previously removed in Figure 1.
7. If the fabric veil is to be re-installed, stretch the fabric and use a staple gun to do so.



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Back Cushion Replacement

1. Using steps 1-4 on previous page, remove the seat cushion (Figure 1).
2. With the seat cushion removed, the back cushion hex screws will be revealed (Figure 1).
3. Using the appropriate socket size, remove the two back cushion hex screws and washers (Figure 1).
4. Next, the back cushion can be lifted away from the chair by pulling up vertically. There are z-brackets on the back side of the cushion and on the chair frame to help keep it attached (Figure 2 & Detail A).
5. To install the new cushion, lower it down onto the chair with the z-brackets facing the chair frame. Make sure the z-brackets engage with each other (Figure 2 & Detail A).
6. Align the chair and cushion screw holes and re-install the hex screws and washers previously removed in Figure 1.

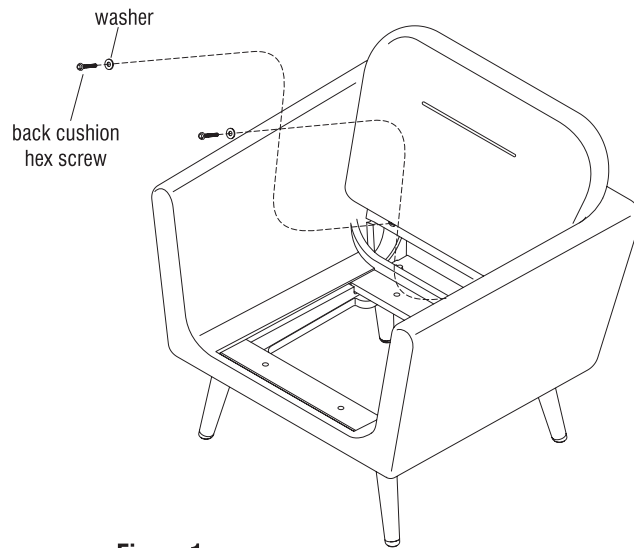


Figure 1

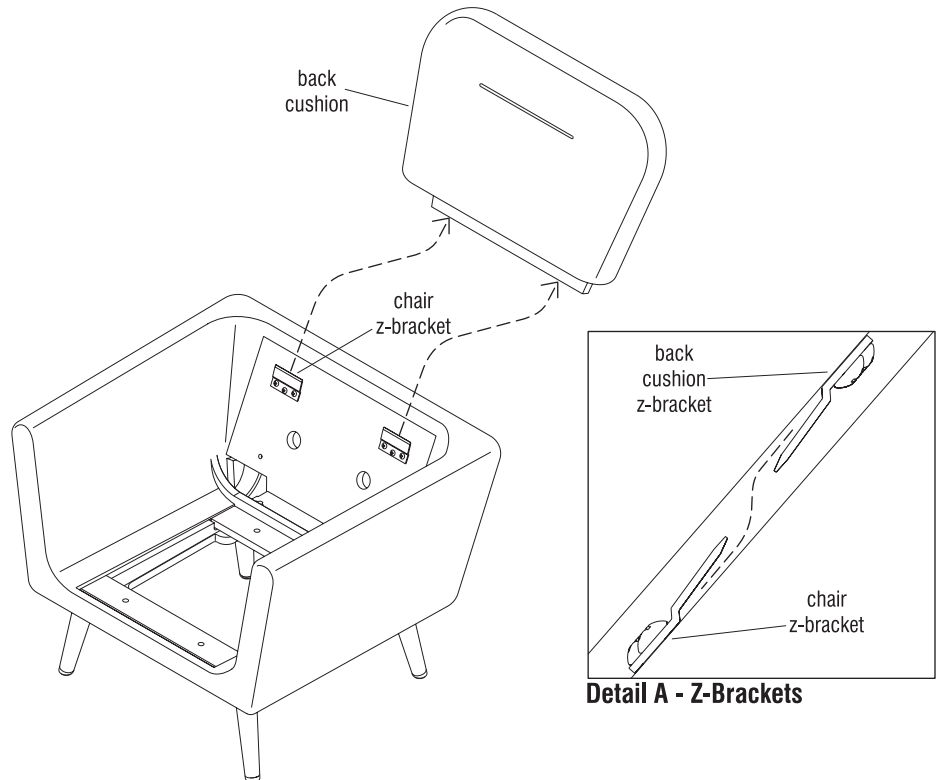


Figure 2



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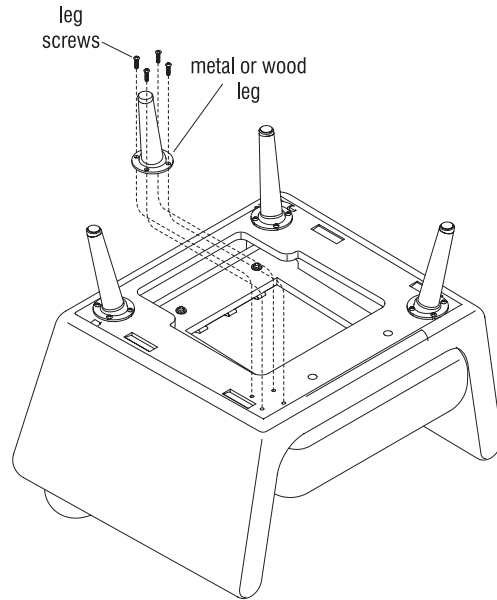


Figure 1

Leg Replacement

1. Place chair upside down onto a soft, protective surface (Figure 1).
2. Using a Phillips head screw driver, remove the four screws holding the leg to the chair (Figure 1).
3. Once screws are removed, leg should lift right off (Figure 1).
4. To attach new leg, make sure it is facing the appropriate direction and that screw holes are aligned. Then, install screws removed from step one. Do not over tighten (Figure 1).



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Press-In Glide Replacement (metal leg only)

1. Place chair upside down onto a soft, protective surface.
2. Using a putty knife, pry up on the glide edge until it is free (Figure 1).
3. Once glide is removed, press in the new replacement glide and lightly tap in with a rubber mallet (Figure 2).

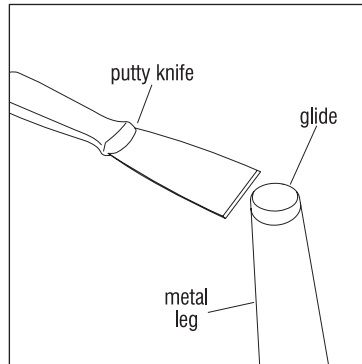


Figure 1 - Press-In Glide

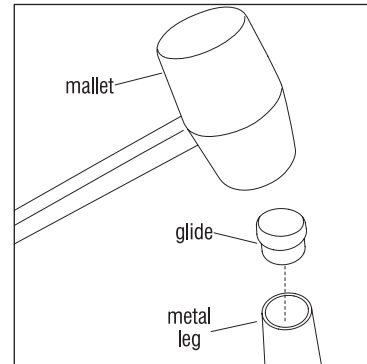


Figure 2 - Press-In Glide

Nail-In Glide Replacement (wood leg only)

1. Place chair upside down onto a soft, protective surface.
2. Using a putty knife, pry up on the glide edge until it is free (Figure 1).
3. Once glide is removed, center the new replacement glide on bottom of leg and lightly tap in with a rubber mallet (Figure 2).

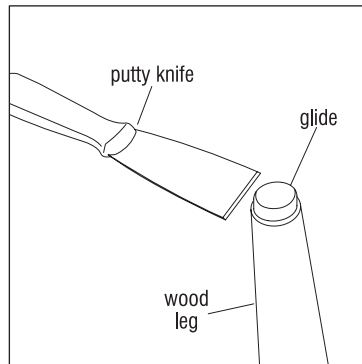


Figure 1 - Nail-In Glide

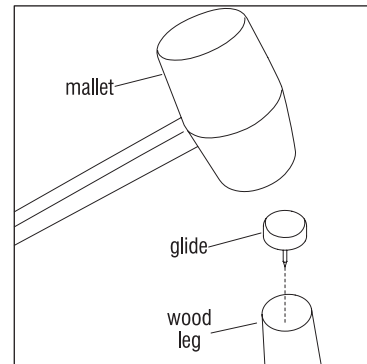


Figure 2 - Nail-In Glide

Threaded Glide Replacement (wood leg only)

1. Place chair upside down onto a soft, protective surface.
2. Grip glide with hand and turn counter clockwise to loosen. Once loose, un-thread the glide from the leg (Figure 1).
3. Once glide is removed, thread in the new replacement glide in to the threaded hole clockwise until it is tight (Figure 2).

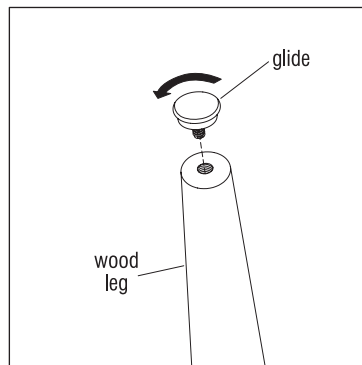


Figure 1 - Threaded Glide