

# Assembly Instructions ■

## KI 700 Series/E-Series/Areus/System Wall Pedestals

Worksurface Supporting & Mobile Pedestals

August 2020

### Worksurface Supporting Pedestal - Installation to Worksurface

#### Method "A"

1. To avoid scratching the worksurface, place face down on a soft protective surface (Figure 1).

**Note:** For installation of pedestal to worksurface without holes pre-drilled to underside, see Figure 3, next page.

2. Determine on which side of the worksurface the pedestal will install to, then twist four hanger bolts into the worksurface pedestal holes.

**Caution:** Do not over-tighten bolts.

3. Position pedestal so hanger bolts insert through top of pedestal at larger opening of keyhole slots. Then slide pedestal back to engage four hanger bolts in smaller slot of keyholes (Figure 1).

4. Open top drawer of pedestal and locate front, center hole in pedestal. Make sure pedestal mounting hole aligns with predrilled hole in worksurface and install thumbscrew through pedestal, into worksurface to secure pedestal in place (Detail A).

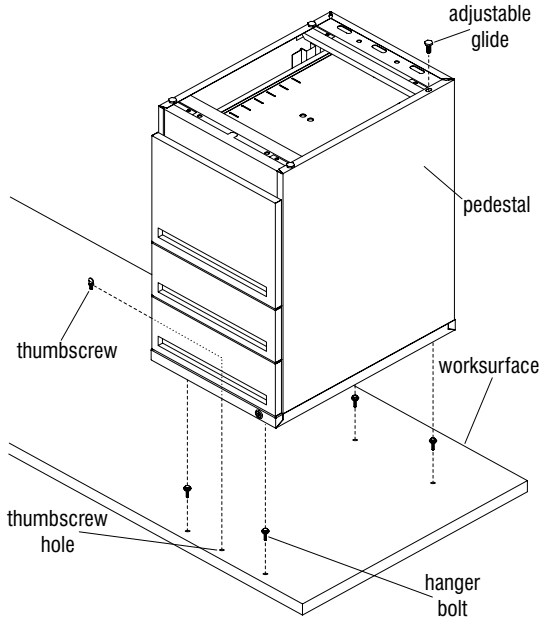
5. Once pedestal is secured to underside of worksurface, and worksurface is right-side up at its final location on-site, adjust the four glides under the pedestal to achieve a level, stable worksurface.

#### Method "B"

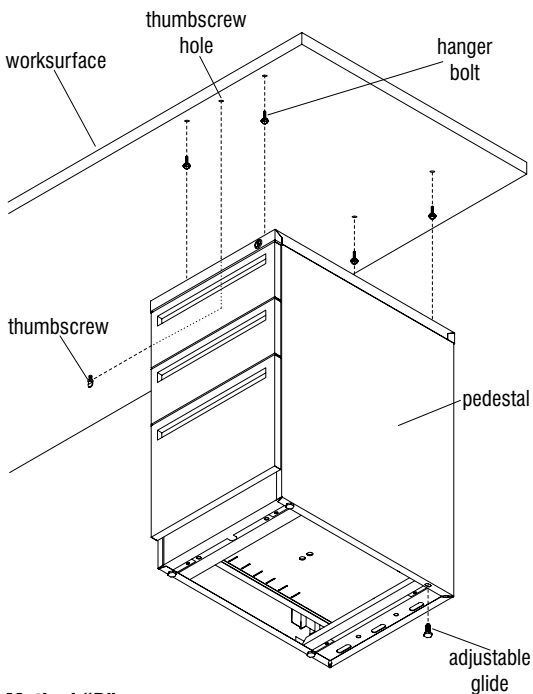
**Note:** This method should be used only when attaching a pedestal to worksurface that cannot be placed face down on the floor.

1. Follow notes and instructions in Method "A" excluding step 1 (Figure 2).

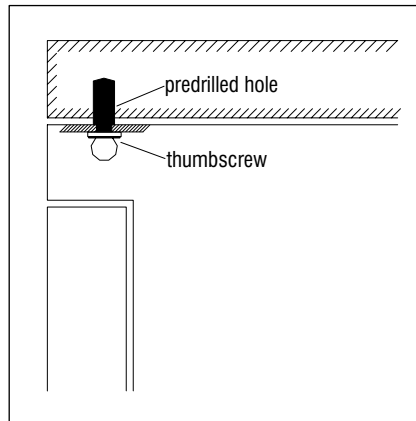
**Caution:** To avoid injury this operation requires more than one person to install pedestal.



Method "A"  
Figure 1



Method "B"  
Figure 2



Detail A



Assemble units as described herein only. To do otherwise may result in instability. All screws, nuts and bolts must be tightened securely and must be checked periodically after assembly. Failure to assemble properly, or to secure parts may result in assembly failure and personal injury.

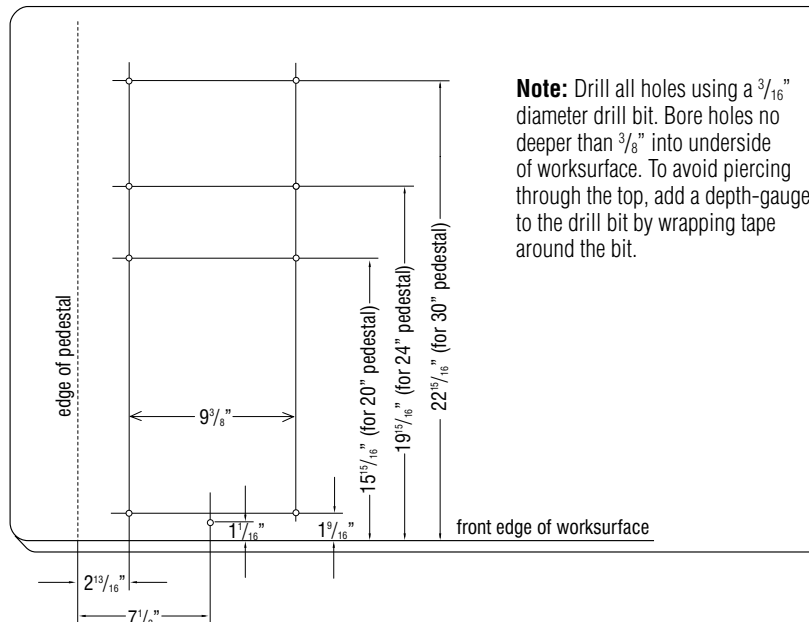


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## Mobile Pedestal - Casters Installation

**Note:** Five casters are provided for installation to the base of the mobile pedestal. The four larger casters will thread into the four corners. One small anti-tip, 5th wheel caster will fasten to the front of the drawer body for all pedestals that contain only one file drawer.

1. Thread the four larger casters into the inner-most weld-nuts at each corner of the pedestal base (Detail B). Position two casters with locking brakes at the front of the unit. Be sure to twist the caster shank in tight such that the shoulder of the shank is flush and tight to the weld-nut (Figure 4).
2. If applicable, extend the bottom pedestal drawer out to expose the 5th wheel mounting location. Fasten the anti-tip 5th wheel caster to the drawer bracket and secure firmly in place with the  $\frac{5}{16}$ -18 lock washer nut (Figure 4).



**Note:** Drill all holes using a  $\frac{3}{16}$ " diameter drill bit. Bore holes no deeper than  $\frac{3}{8}$ " into underside of worksurface. To avoid piercing through the top, add a depth-gauge to the drill bit by wrapping tape around the bit.

Figure 3

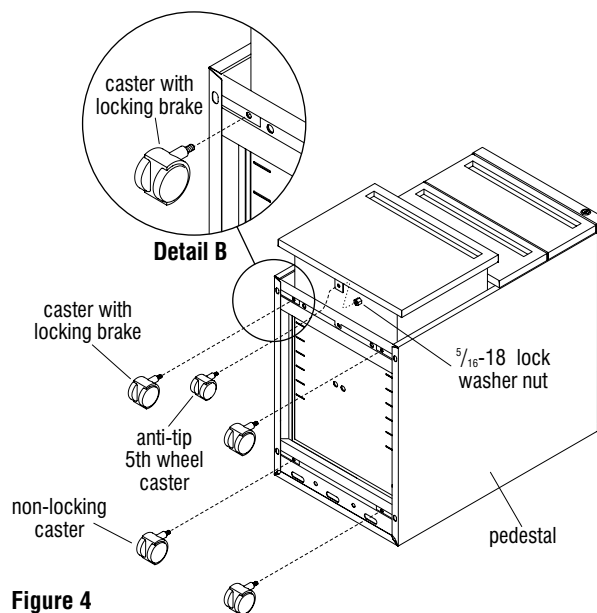


Figure 4