

# Repair & Replacement Instructions ■

## Impress® Task Chair

### Seat Replacement

March 2019

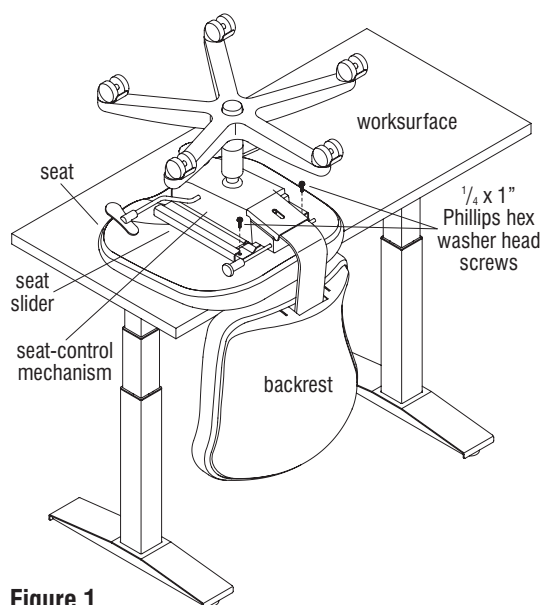


Figure 1

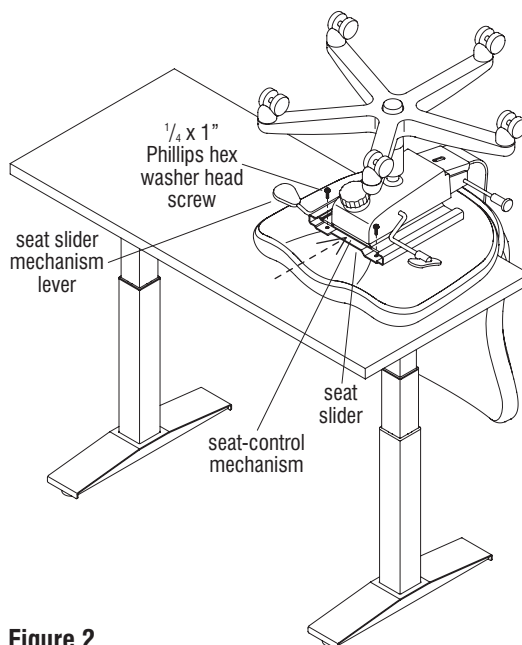


Figure 2

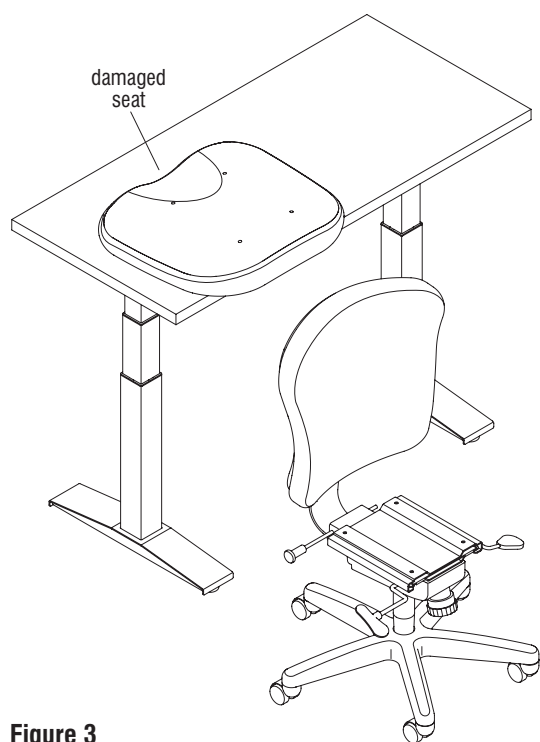


Figure 3

### Impress Seat Removal

1. Place the Impress Task Chair upside down on a hard, sturdy surface (table) with the Impress seat resting on the surface and the backrest portion hanging down over the edge of the table (Figure 1).
2. Remove the two rear exposed 1/4 x 1" Phillips hex head washer screws securing the seat to the seat slider. Press the seat slider mechanism lever down and slide the seat-control mechanism forward until the remaining two front mounting screws are exposed on the seat slider. Remove the two remaining 1/4 x 1" Phillips hex head washer screws securing the seat to the slider (Figures 1 & 2).

**Note:** The seat slider must be adjusted by activating lever to expose the front or rear 1/4 x 1" Phillips hex head washer screws that secure the seat to the seat slider.

3. Remove the damaged seat from under the task chair. Place the chair upright on the floor (Figure 3).



Assemble units as described herein only. To do otherwise may result in instability. All screws, nuts and bolts must be tightened securely and must be checked periodically after assembly. Failure to assemble properly, or to secure parts may result in assembly failure and personal injury.



Furnishing Knowledge®

## ■ Impress® Task Chair

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### Impress Seat Replacement

1. Place the replacement seat upside down on a hard, sturdy surface (table). Position the seat so the back is facing the edge of the table (Figure 4).

2. Carefully place the Impress Task Chair upside down on top of the replacement seat with the back portion of the chair hanging down over the edge. Align the seat slider mounting holes with the mounting holes on the base of the seat (Figure 4).

**Note:** The seat slider must be adjusted by activating lever to expose the front or rear mounting locations of the seat slider.

3. Insert the two front or rear  $\frac{1}{4} \times 1$ " Phillips hex head washer screws through the seat slider mounting holes and into the seat. Press the seat slider mechanism lever down and slide the seat-control mechanism until the remaining two mounting holes are exposed. Secure with the remaining two seat slider mounting holes to the seat using two  $\frac{1}{4} \times 1$ " Phillips hex head washer screws (Figures 5 & 6).

4. Place the task chair upright on the floor and test the function of the chair.

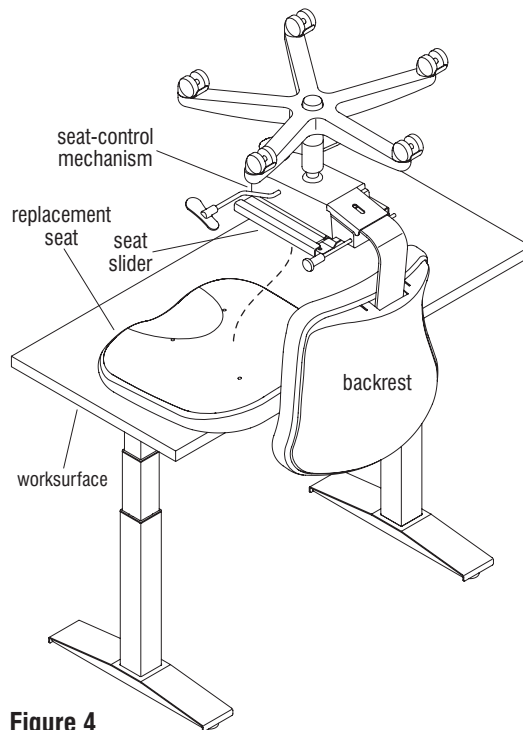


Figure 4

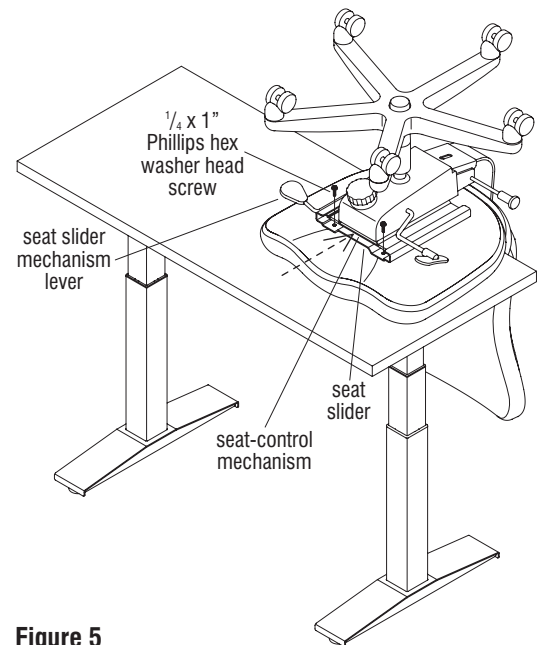


Figure 5

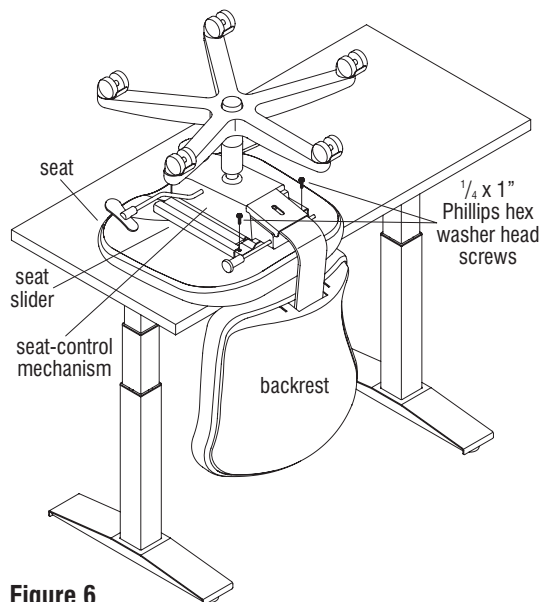


Figure 6