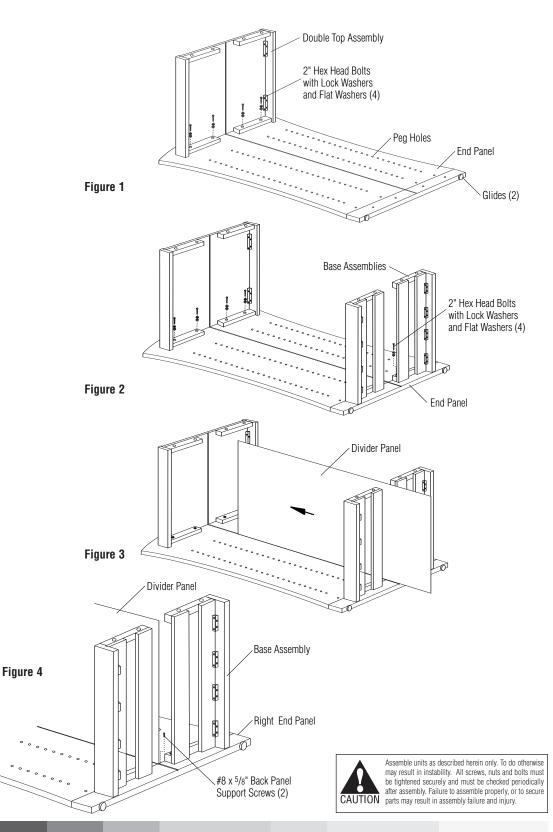
Assembly Instructions ■

CrossRoads® Periodical Shelving

Double Face

December 2009



Tools Required:

- #2 Phillips screwdriver
- 1/2" socket
- Socket wrench

Hardware Included:

- #8 x 5/8" screws
- #8 x 11/4" screws
- $\frac{5}{16}$ " x 2" hex head bolt
- $\frac{5}{16}$ " x $4^{1}/_{2}$ " hex head bolt
- 5/₁₆" lock washer 5/₁₆" flat washer 5/₁₆" hex nut

- Metal pegs
- 1. Set one end panel on flat surface with the peg holes up.
- 2. Position the double top assembly, routed side down on end panel. Align the pre-drilled holes with the inserts. Fasten with 5/16" x 2" hex head bolts and washers (Figure 1). Note: for shelving units 72" and higher, the top shelf assembly should be flipped so that the routed side faces up.
- 3. Position the base assemblies by aligning the holes so that the bottoms of the base assembly facings are flush with the bottom of the end panel. Fasten with 2" hex head bolts and washers (Figure 2).
- 4. For optional divider panel, slide the starter divider panel into the center groove of the end panel and top assembly. Insert #8 x 5/8" screws into the groove directly below the divider panel to keep the panel raised off the floor (Figures 3 & 4).



CrossRoads® Periodical Shelving - Double Face Assembly Instructions



Assemble units as described herein only. To do otherwise may result in instability. All screws, nuts and bolts must be tightened securely and must be checked periodically after assembly. Failure to assemble properly, or to secure parts may result in assembly failure and injury.

- 5. Position adder panel (has holes on both sides) by aligning the upper holes with the holes in the previously installed top assembly (Figure 5). Check that the divider panel is still positioned in the center groove. Position the top assembly for the adder unit by aligning the holes with the holes in the adder panel
- 6. Insert four 4¹/₂" hex head bolts with a lock washer and a flat washer from the inside of the top assembly through the adder panel and previously installed top assembly (Figure 5). Tighten.
- 7. Position the base assemblies for the adder unit by aligning the holes with the holes in the adder panel. Insert four 4¹/₂" hex head bolts with a lock washer and a flat washer from the inside of the base assembly through the adder panel and previously installed base assembly (Figure 6). Tighten.
- 8. For optional divider panel, slide the adder divider panel into the center groove of each of the adder panel assemblies. Insert #8 x ⁵/₈" screws into the grove directly below the divider panel to keep the panel raised off the floor.
- Repeat steps 5, 6, 7, 8 and 9 until all units are assembled, finishing with the right end panel. **Note:** two or more assemblers are recommended when multiple units are connected.
- 10. Raise assembled units to upright position.

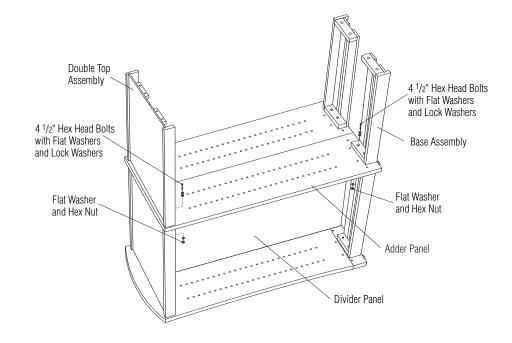


Figure 5

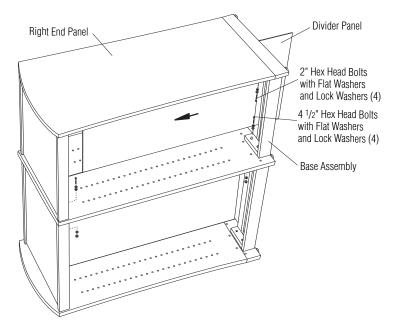


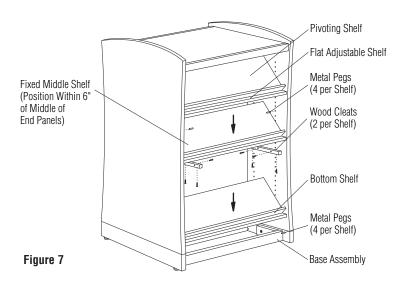
Figure 6

CrossRoads® Periodical Shelving - Double Face

Assembly Instructions



Assemble units as described herein only. To do otherwise may result in instability. All screws, nuts and bolts must be tightened securely and must be checked periodically after assembly. Failure to assemble properly, or to secure parts may result in assembly failure and injury.



- 11. Fixed center shelf. For 60", 72", 82" and 96" high units, measure up half way on the end panels. Within 6" of this dimension, determine desired shelf location. Attach wood cleats to the bottom side of the fixed shelf using #8 x 11/4" screws. One cleat is needed for each side of shelf. Rest shelf on four metal pegs. Attach fixed shelf with cleats to the end panels using #8 x 11/4" screws (Figure 7).
- 12. Bottom shelf. Insert (4) metal pegs into pre-drilled holes just above the base assembly. Lay bottom shelf with routed side down and align onto metal pegs (routed grooves rest on pegs). Repeat for each unit (Figure 7).
- 13. Adjustable shelves. Insert (4) metal pegs into pre-drilled holes at desired adjustable shelf heights. Set each shelf onto the metal pegs with routed side down (routed grooves rest on pegs). Repeat for each adjustable shelf (Figure 7).

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