

Assembly Instructions ■

U-Series Pedestals

July 2015

Mounting Worksurface Supporting Pedestals to Worksurface

Method "A"

1. To avoid scratching the worksurface, place face down on a soft protective surface (Figure 1).

Note: For installation of pedestal to worksurface without holes pre-drilled to underside, see Figure 3, next page.

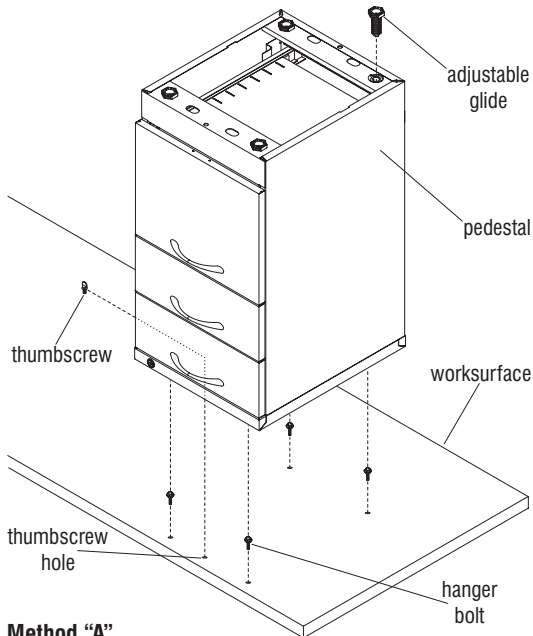
2. Determine on which side of the worksurface the pedestal will install to, then twist four hanger bolts into the $\frac{13}{64}$ " dia. worksurface holes. **Caution:** Do not over-tighten bolts.
3. Position pedestal so hanger bolts insert through top of pedestal at larger opening of keyhole slots. Then slide pedestal back to engage four hanger bolts in smaller slot of keyholes (Figure 1).
4. Open top drawer of pedestal and locate front, center hole in pedestal. Make sure pedestal mounting hole aligns with predrilled hole in worksurface and install thumbscrew through pedestal, into worksurface to secure pedestal in place (Detail A).
5. Once pedestal is secured to underside of worksurface, and worksurface is right-side up at its final location on-site, adjust the four glides under the pedestal to achieve a level, stable worksurface.

Method "B"

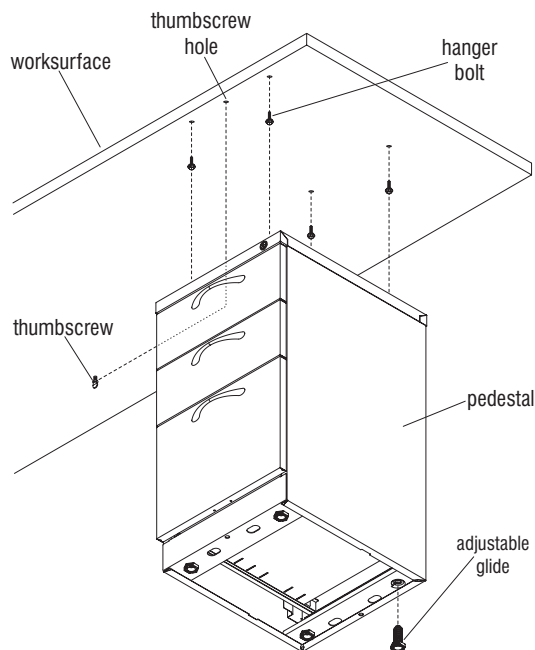
Note: This method should be used only when attaching a pedestal to worksurface that cannot be placed face down on the floor.

1. Follow notes and instructions in Method "A" excluding step 1 (Figure 2).

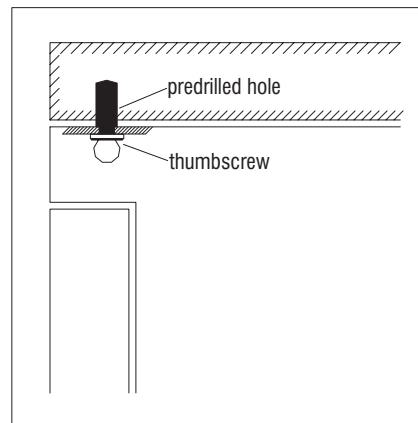
Caution: To avoid injury this operation requires more than one person to install pedestal.



Method "A"
Figure 1



Method "B"
Figure 2



Detail A



Assemble units as described herein only. To do otherwise may result in instability. All screws, nuts and bolts must be tightened securely and must be checked periodically after assembly. Failure to assemble properly, or to secure parts may result in assembly failure and personal injury.



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Mobile Pedestal Casters & Free Standing Pedestal Glides Installation

Note: Four plate-mounted casters or glides and a small anti-tip caster are provided for installation to the base of the pedestal. The plate mounted casters or glides are installed in the four corners. The small caster will fasten to the lower drawer bracket, if included.

1. Carefully lay pedestal onto a soft protective surface, on it's back-side as illustrated (Figure 4).
2. Slide each caster or glide plate to nest into the formed tabs under the appropriate corner of the pedestal. Properly nested, a single mounting hole in the base of each corner caster will align with a pre-drill hole in the underside of the pedestal. Secure each caster or glide to the underside of the pedestal with one #10 x 1/2" screw (Figure 4).
3. If applicable, extend the bottom drawer of the pedestal out to expose the center caster mount. Fasten the anti-tip caster to the drawer bracket and secure firmly in place with the 5/16"-18 lock washer nut.

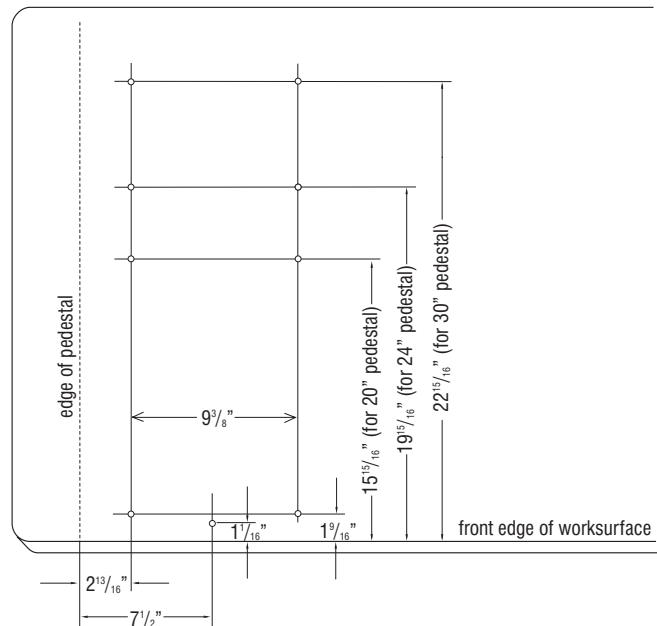


Figure 3

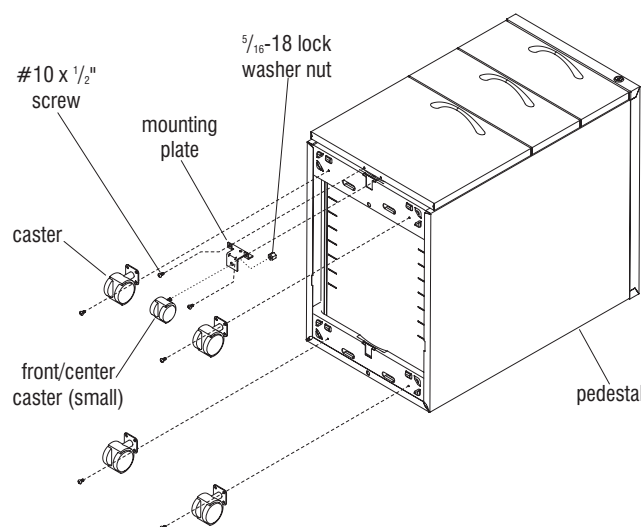


Figure 4